**Woodhaven Estate HOA Meeting Minutes**

**September 8, 2021 @ 7PM**

Agenda

A. Old business

1. Reviewed and approved of previous meeting minutes

B. Board member reports

1. Treasurer

a. Financial reports: Dan reporting: the profit & loss statement was presented to the board.

2. CC&R

a. No new CC&R requests since August meeting.

3. Secretaries

a. GoDaddy responded, and we will receive access to the website again.

b. Arthur covering for secretary until we find a new secretary board member.

4. Vice Presidents

a. Parks report: Waiting on the company that did irrigation on Burley Hill to come and assess possible leak.

b. Water to be turned off to prevent further loss

New business:

1. Board positions nomination for 2022 board positions

a. Looking for a Secretary and Treasurer position.

2. Budget proposal

a. Dan presented average monthly projected expenses based on 2020 and 2021 spending.

b. Projected monthly expenses exceed projected dues revenues.

c. Dan will put together a budget to be presented in October HOA meeting

3. Park Maintenance

a. Eric will contact irrigation company to follow up on the leak.

b. Lawn maintenance contracts – Joe will contact lawn maintenance company to get a written contract of services and frequency of work

4. Harvest Festival update – Assigned budget $0. $400 donated by Dan and Eric. Joe in talks with Roth’s for donations.

5. After Zoom subscription is over, we will not renew but switch to Google meets for free.

**Official Motion –**

Proposed to do annual meeting virtual rather than in person. Motion carried unanimously.

**Meeting adjourned at 08:00 PM**

**Next HOA Meeting – October 13, 2021 @ 7PM by Zoom**