

Woodhaven HOA Minutes
February 8, 2012 Myers Elementary

Board member present: Sue Apodaca, Lisa Ehlers Wendy Elstun, Wendy Johnson, Tom Kelly

Guests: Mitch Elstun

The minutes from January 11, 2012 were reviewed and approved by the Board.

New Business: The Board welcomed Tom Kelly as a new member. The first topic of discussion was Girod Park. Since there were some concerns voiced by residents about bringing in toddler or older kid play equipment to the park, we would shelve the idea. The concerns centered on safety and also the possibility of encouraging non-residents to spend time in the park. It was also mentioned that the city of Salem is planning two playgrounds at the park they will be creating on Eola, so we don't see much need for playground equipment in our parks. It was decided that the Board will fix the Girod Park sign and we will also check into getting signs made for both parks that remind residents to pick up after their dogs.

* Note: At about half way through the meeting, we were forced to evacuate Myers Elementary, due to a fire alarm. The meeting was completed at 2793 Cleveland Ave. NW*

Mitch Elstun updated the Board on his work drafting a Request for Proposals for the HOA's landscaping needs. The idea is to find one vendor to take care of Girod Park, Burley Hill Park and the detention basin and to have a contract that clearly defines what the vendor will be responsible for.

It was then decided that the Board should have a CC&R/Parks Chair and the Board decided that Tom Kelly will serve in this capacity. It was also decided that Sue Apodaca will continue to serve as President, Wendy Elstun as Treasurer and Lisa Ehlers as Secretary. Wendy Johnson will serve as the Vice-President. The Board also approved Wendy Elstun, Sue Apodaca and Lisa Ehlers as signers on the HOA checking account.

There have been some concerns with our bookkeeping service. Wendy E. reported that there have been a few mistakes lately and it has also become a hassle to pick up the mail and our monthly reports. After some discussion the Board decided that Wendy E. should draft a letter to the bookkeeper, clearly outlining expectations and also asking for a contract.

Finally, the Board went back to the discussion about landscaping bids and it was decided that Mitch and Tom would work together on the project. Tom will draft a Request for Proposals to

be published in the Statesman Journal and he will coordinate meeting with the various vendors who express interest.

CC&R Report: We sent one letter to 2009 Hoover and we will send a second letter asking for an appearance before the Board. We also received a complaint for 2757 Fillmore (truck on side of house) and we will send a first letter.

The meeting adjourned at 8:30.