

Woodhaven Estates HOA Board Meeting
Minutes February 13, 2019

Meeting was called to order at 7:01 p.m. at Myers Elementary School. Board members present: Karla Ferrall, Alexander Jones, Janet Herb, Carlie Lanehart and Linda Wilson. In attendance; retiring Board member; Sue Apodaca, guests; Sophia Sparling, and Dan Ferrall.

The HOA Board Meeting Minutes from January 9, 2019 and HOA General Meeting Minutes from January 30, 2019 were approved as amended.

Introductions of Board Members and general discussion.

1. Officer Term Limits

Board members agreed to the following term limits, with the option of continuing through this initial term:

Linda Wilson shall serve through January 2020

Karla Ferrall shall serve through December 2020

Janet Herb shall serve through January 2020

Carlie Lanehart shall serve through January 2020

Alexander Jones shall serve through January 2020

2. The Board discussed, nominated and approved members for the following positions;
Karla Ferrall nominated for HOA Board President, motion second by Linda Wilson
Karla Ferrall nominated Janet Herb to serve as Vice President, second by Carlie Lanehart
Linda Wilson nominated Carlie Lanehart to serve as Treasurer, second by Janet Herb
Linda Wilson nominated Alexander Jones to serve as CC&R Director, second by Janet Herb
Karla Ferrall nominated Linda Wilson to serve as Secretary, second by Alexander Jones

Janet Herb volunteered to also oversee Parks and Landscaping.

The Board approved a motion that all new officers be added as signers to the HOA's account at MAPS Credit Union. The newly approved officers shall replace the prior listed officers as signers on the account.

3. The following duties among Board members were agreed upon;
Karla and Alexander shall check the HOA email; Alexander shall handle all CC&R questions, Architectural/paint requests and homeowner complaints. Karla shall review all other email and delegate to other Board members as required.
4. Karla shall locate all HOA "contracts for services" and make copies to bring to the next meeting for members to review and become familiar with the services provided.
5. The Board members agreed unanimously to accept Dan Ferrall's offer to investigate the HOA website and make recommendations for improvement.
6. The Board agreed to begin discussions at future meetings as how to spend the HOA's cash reserves for the enhancement of Woodhaven Estates.

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7. Resident Sophia Sparling presented CERT for Salem OR. It was discussed as to how the HOA can provide and make available to the community this useful information. It was discussed to upload to the website and have information handouts available at community events. Dan shall look into how to best upload this information onto the website.

The meeting was adjourned at 9:05 p.m.